



# Installing and Using "Aurigma ActiveX Control" for uploading photos

July 9th, 2015

# Introduction

- MCSV recommends all SourceNet users use Internet Explorer (IE) 11 or higher. The “ActiveX Control” needs to be installed prior to uploading photos. Windows 2000, Windows ME and earlier versions not supported. **Minimum Windows version: Windows Vista SP2.**
- You must have Administrator rights on your PC in order to install ActiveX Control.
- Please remove any old shortcuts to SourceNet. You should access SourceNet by going to [www.mcsvaluations.com](http://www.mcsvaluations.com) every time.
- Make sure that compatibility mode is set for mcsvaluations.com by going to Tools, then Compatibility View Settings and adding [www.mcsvaluations.com](http://www.mcsvaluations.com) to the sites list.
- If you have not already installed the Image Uploader ActiveX Control, please follow the instructions provided.

# Upload Images

- From your home page, click Upload Photos on the order.
- This will take you to the Upload Image screen. The order number will be entered by default.
- Click Continue.

SourceNet™

### Upload Images

**Instructions:** Enter the order reference number then press continue. If you have difficulty uploading images you may contact us at [MCSVPhotos@mcs360.com](mailto:MCSVPhotos@mcs360.com) -- please note the order reference number in the e-mail subject and include a brief description your problem.

Reference #:

[Continue...](#)

Questions? E-mail [MCSV.ValuationsSupport@mcs360.com](mailto:MCSV.ValuationsSupport@mcs360.com)

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# Upload Images Continued

- Click "Upload Images"

REQUIRED PHOTOS (All Photos Listed Below Are Required To Complete This Order)			
Complete	Photo Description	# Required	# Received
YES	Subject Front	1	1
YES	Subject House Number	1	1
YES	Street View	1	1
YES	Listing 1 ( [ ] Park Rd)	1	1
YES	Listing 2 ( [ ] Park Rd)	1	1
YES	Listing 3 ( [ ] Park Rd)	1	1
NOTE: Sold comp photos are usually obtained from the MLS. Pull up the comp in the MLS, right-click on the comp photo with your mouse and save it to your desktop, and then upload the photo normally. <a href="#">Example</a>			
YES	Sold 1 ( [ ] Park Rd)	1	1
YES	Sold 2 ( [ ] Park Rd)	1	1
YES	Sold 3 ( [ ] Park Rd)	1	1
<input type="button" value="Upload Images"/>			

# Install Aurigma 8

- At the bottom of the screen, you will see a message asking to install 'ActiveX Uploader 8' from 'Aurigma, Inc.'. Click Install. DO NOT INSTALL FOR ALL USERS.



# Install Active X Control Continued

- An install box will appear. Click the "Install" button.
  - Note: This will take a while for the installer to run. Please be patient.

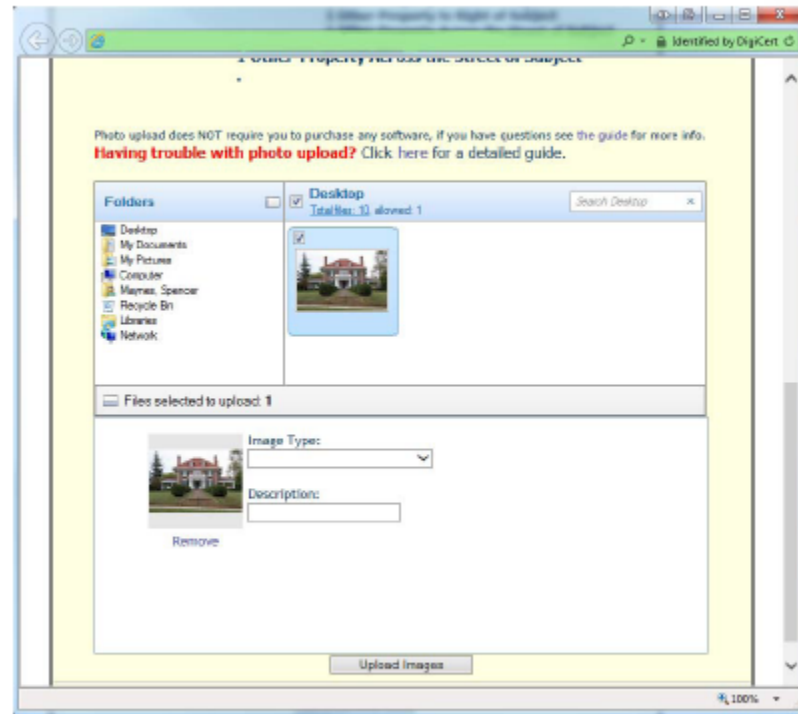


# Install ActiveX Control Continued

- If you do accidentally install for all users, you may need to delete the install and try again. To do this, open your start menu. Go to Computer, then your C: drive. Open the folder labeled 'Windows', then open the folder labeled 'Downloaded Program Files'. Delete the files titled 'Uploader8.inf' and 'Uploader8.ocx'.
- If you are unable to locate the files in the location above, you can also try the following. Open your start menu. Go to Computer, then your C: drive. Press Alt+T and select 'Folder Options...'. Under the navigation pane, click 'Show all folders'. Go to the 'View' tab and under 'Hidden files and folders', select 'Show hidden files, folders and drives'. Click 'Apply' then 'OK'. Open the Users folder, then select your user folder. Open 'AppData', then 'Local', then 'Microsoft'. Select Internet Explorer then open the 'Downloaded Program Files' folder. Delete the files titled 'Uploader8.inf' and 'Uploader8.ocx'.

# Upload PhotosContinued

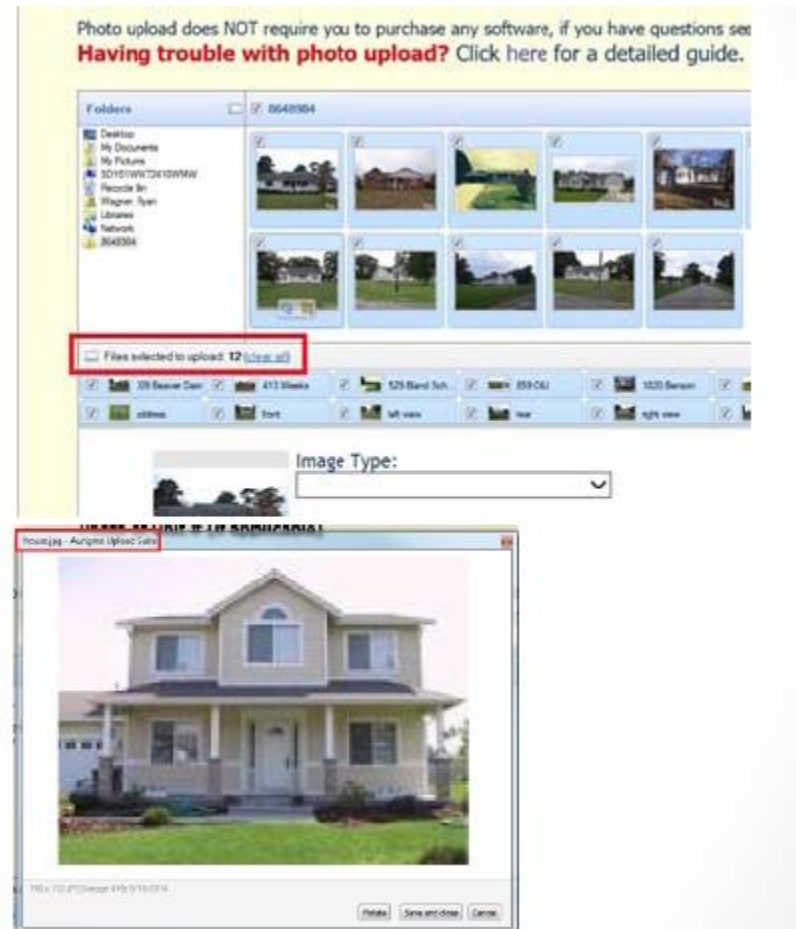
- The photo will then display in the bottom portion of the screen.
- Click the dropdown arrow under the 'Image Type' and select the appropriate description. If further descriptions are needed, type them in the 'Description' field.
- Once all the photos are selected, click 'Upload Images' at the bottom and the photos will be uploaded to the order.
  - Note: Click 'Remove' below the photo to remove it from the upload list.





# Uploading Photos Continued

- To see the file names of the photos to be uploaded, you can click on the box labeled 'Files selected to upload' after you have selected photos from the folder. The box will open and show a smaller thumbnail with the file name.
- You can also hover over the photo so that the edit option appears. Click the edit button and a new window will open. The filename will be at the top of the window.



# Additional Troubleshooting

- Operating system must be a licensed copy. If you are running an unlicensed copy of Windows, you will not have the updates needed for your system to run properly.
- Pop-up Blocker Test- Open IE, go to [soucenet.corelogic.com](http://soucenet.corelogic.com) and log in. Temporarily disable your pop-up blocker on the upper toolbar on IE, click 'Tools', 'Pop-up Blocker', 'Turn Off Pop-up Blocker'. Access an order in your queue by clicking Upload Photos on your dashboard then click 'Continue', then click 'Upload Images' on the next window.

# Additional Troubleshooting

- If the Upload Images screen appears and did not prior to disabling Pop-up blockers, you will need to add MCS Valuation's website to your allowed sites list.
  - Open Internet Explorer
  - Make sure that compatibility mode is set for mcsvaluations.com by going to Tools, then Compatibility View Settings and adding \*.mcs360.com to the sites list
  - Click 'Close'

# Additional Troubleshooting

- Please adjust your camera resolution setting to 800x600.
- Please copy photos from your camera to your hard drive before uploading. Make sure there is not an excess of more than 1,000 photos in the folder you are uploading from. Photo Uploader creates a thumbnail of each photo in the working folder. This can take a long time or even cause errors to occur.
- ❖ Tip: You may also create folders with dates to keep your photos organized in smaller sized folders.
- MCSV recommends the use of Internet Explorer 11 or higher.

# Additional Troubleshooting

- Delete Browsing History
- Open IE.
- Open the 'Tools' menu by selecting 'Tools' or pressing Alt+T.
- Click 'Delete Browsing History'.
- Press 'Delete'.